



CROSSTOWN

ALLIANCE CHURCH

[Apply Now](#)

Location: Greater Rochester Area, NY

Position: Student Ministry Director & Worship Leader

Hours: Part-time (25 hours per week)

Work Schedule:

Student Ministry Director: (15 hours) Primarily focused on leading youth group meetings (schedule varies depending on campus) and discipling students, with some flexibility for program preparation, volunteer coordination, and student engagement. A flexible schedule is allowed as long as responsibilities are completed and approved by the supervisor.

Worship Leader: (10 hours) Approximately 3 to 4.5 hours on Sunday mornings (depending on the number of services at your campus) with the remaining 5.5 to 7 hours distributed throughout the week. A flexible schedule is allowed as long as responsibilities are completed and approved by the supervisor.

Time Off: 2 prorated weeks

Supervisor: Campus Pastor

Job Summary:

Student Ministry Director: Plays a vital role in leading our Roots Student Ministry (grades 5th-12th) by creating a space where students can grow in their knowledge and love of Christ. This role focuses on leading youth group meetings, discipling students, and equipping volunteers to help students navigate their faith. With a heart for discipleship, the Student Ministry Leader will help build a strong, relational ministry environment where students are empowered to live out their faith and grow spiritually. The role also involves partnering with parents and volunteers to create an engaging, Christ-centered ministry that helps teens discover who God created them to be.

Worship Leader: Responsible for planning, preparing, and leading the music portion of the weekly worship service. Their primary focus is creating Christ-centered environments that invite all generations into the presence of Jesus through song and praise. The Worship Leader will work closely with the Campus Pastor to develop worship service orders that effectively proclaim the Gospel and fit well with the sermon. Participation in special events

and key services, such as Together Day, Easter, Christmas Eve, and Fall Kickoff, is an essential part of this role.

Areas of Responsibility:

Student Ministry Director:

Planning and Preparing

- Develop and implement curriculum for weekly youth group meetings and other student-related events.
- Assist in planning and organizing annual events like snow camp and summer camp.
- Help manage and finalize an annual budget for the student ministry.

Volunteer Engagement

- Recruit, train, and equip a team of volunteers to support the student ministry.
- Maintain volunteer schedules, ensuring sufficient staffing for all youth group meetings and events.
- Ensure that all volunteers are background checked and trained in child safety policies.
- Keep a positive, supportive team culture among volunteers, providing ongoing encouragement and support.

Student Discipleship & Engagement

- Build strong relationships with students within the Walworth campus and the surrounding community through contact time - ie. through sporting events, school plays, lunches, art shows, and other everyday moments.
- Work with students to encourage spiritual growth through one-on-one discipleship, Bible studies, and service projects.
- Be available to support students facing life challenges, offering biblical guidance.

Safety and Compliance

- Regularly review and enforce safety policies to ensure a healthy environment for students and volunteers.
- Maintain appropriate records of volunteer background checks and any required child protection training.
- Ensure the proper supervision of students during youth group events and all ministry activities.

Event Planning and Special Programs

- Attend, and assist in coordinating, special events for students, such as all-campus Roots events, camps, retreats, youth mission trips, etc.

Worship Leader:

Service Planning and Preparation

- Review the sermon summary sheet from the Lead Pastor and select worship songs that align with the theme of the messages.
- Collaborate with the Campus Pastor to plan weekly service orders using Planning Center.
- Provide necessary resources (e.g., chord sheets, setlists) to team members to ensure they are prepared for Sunday services.
- Coordinate with the tech ministry to ensure all Pro Presenter and soundboard needs are met.
- In collaboration with the Campus Pastor, evaluate new songs for theological soundness, singability, and overall fit for the congregation before incorporating them into the service.

Worship Leading

- Attend and lead worship for all Sunday morning services
- Plan and prepare smooth transitions between songs through Scripture reading, prayer, story, or testimony, to help lead the congregation into meaningful worship.
- Participate/Lead worship for special events and “big days” (e.g., Easter, Christmas Eve, Together Day, Fall Kickoff).

Team Development and Oversight

- Conduct auditions for individuals interested in joining the worship team.
- Organize and lead weekly practices for scheduled team members.
- Personally commit to and reinforce the CT worship team covenant among volunteers.

Volunteer Scheduling and Management

- Develop and maintain a rotating schedule for worship team members and tech volunteers.
- Encourage and support team members to grow in their skills and commitment to the ministry.

Requirements:

- Agree with Crosstown’s vision, values, and statement of beliefs. [Link to Beliefs](#)
- Demonstrate a growing relationship with Jesus Christ.
- Display appropriate and positive interactions with students.
- Complete a background check and adhere to the volunteer training manual.
- Take an active role in contributing to your local campus.
- Be willing to perform job-related tasks as assigned by your supervisor.

Qualifications and Skills:

- Proficient in reading music and chord charts.
- Skilled in leading vocally and playing an instrument (preferably guitar).
- Familiarity with Pro Presenter (presentation software) for inputting and editing slides is preferred but not required (training will be provided).
- Experience with worship technology, including sound systems, video, and lighting, is preferred but not required.
- Experience in using or willing to learn how to use church management software (i.e. Planning Center).
- Passion for working with students and their spiritual maturity.
- Strong communication skills to interact effectively with students, parents, and volunteers.
- Experience in leadership, team development, training, and volunteer management is preferred.
- Strong collaboration skills with the ability to work effectively with diverse teams.

We are excited to hear from you!

Please contact Joe Glover - Walworth Campus Pastor

Email: jglover@crosstownalliance.com

Cell: 912-800-3654